**Gap Summary**

*A focused summary to quickly inform the board about compliance gaps*

# Executive Summary

* **Total compliance controls**: 22
* **Completed**: 15
* **Started**: 4
* **Not started (Gaps)**: 3
* **Completion**: 65%

# Gap Analysis

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Control ID** | **Control Description** | **Owner** | **Gap Consequence Level** | **Reason** |
| C16 | Store compliance and audit records securely | AI Team 1, Legal, InfoSec | High | Awaiting approval for procurement of advanced security infrastructure |
| C17 | Set measurable accuracy targets before deployment | AI Team 2 | Medium | Initial Meeting date not agreed upon to date |

# Action Plan

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Purpose** | **Owner** | **Deadline** |
| Approve Infrastructure upgrade for AI Team 1 | To resume C16 | AI Team 1, Executive Management | March 25, 2025 |
| Set meeting date with AI Team 2 and document timelines | To initiate C17 | AI Team 2, Executive Management | March 22, 2025 |